

Essex Cricket

Essex Cricket Travel Policy

Essex Cricket has some teams that travel regularly to play in single and multi-day fixtures, along with overseas travel, festivals and final travel locally for training. Essex Cricket has established policies to guide our travel, minimize one – on – one interaction and reduce the risk of abuse or misconduct. Adherence to these travel guidelines will increase player safety and improve the player’s experience, while keeping travel a fun, safe and enjoyable experience.

We distinguish between travel to training, practice and local tournaments (“local travel”) and team travel involving an overnight stay (“team travel”)

All coaches/ managers have a Duty of Care when they have any under 18’s or vulnerable adults in their team. If there are any doubts about their responsibilities, they should consult the County Safeguarding Officer.

Local Travel

Local travel occurs when Essex does not sponsor, coordinate or arrange for travel

- Player and/or their parents /guardians are responsible for making all arrangements for local travel. The team and its coaches, managers or administrators should avoid responsibility for arranging or coordinating local travel. It is the responsibility of the players, parents/guardians to ensure the person transporting the player maintains the proper safety and legal requirements, including but not limited to;
- A valid driver’s licence,
- The current level of insurance, (Professional players/staff will require business use on insurance) Fully comp insurance is recommended too,
- A vehicle that is in safe working order with a full up to date MOT and complies with all laws.
- Drivers should not exceed the speed limit
- Drivers should not consume any alcohol within 4 hours of leaving the ground at the end of the match ??? further discussion on this needed.
- Ensure that all travelling in the vehicle wear a correctly fitted safety belt
- The employees, coaches and/or volunteers of Essex or one of its teams, who are not also acting as a parent, shall not drive alone with an unrelated minor player.
- Parents should let the coach / manager know when they have requested another parent total them to the event.
- Weights and travel time..... Tricky to put down definite time / travel distance
- Drivers will take the

Team Travel / Staff Travel

Team travel is overnight travel that occurs when Essex or one of its teams, or designees’ sponsors, coordinates or arranges for travel so that the team can compete locally, regionally, nationally or

international. Because of the greater distances, coaches, staff, volunteers and chaperones will often travel with players.

- Team travel to games will be planned and agreed ahead of all games, will be planned at the start of the season with all following requirements to be in place and checked,
- First team away games will be via coach from a fully licenced coach company who can provide all safety, legal and insurance information, along with driver checks and hours in place too. This will include coach travel on international trips too.
- All players who drive to games, training will be required to have Business on their car insurance policy and have a fully legal requirements in place for the vehicle and driver.
- All travel must be confirmed with the coach of the team will the players limited to a maximum of 2 per car, and a limit on mileage driven per day in place too. (100 miles a day, no more than 400 miles in the week) all legal requirements around weight must be in place too. (not sure about this is it enforceable 100 miles a day?)
- All players must have a clear rest period between journeys and games.
- For 2nd team travel for the team coach, due to weight of equipment to be transported a mini van will be provided to support travel to games,
- For Teams below senior level, the club mini bus will be used to support transporting the players and coaches where possible, the vehicle must be up to all legal standards and the Driver meet all DVLA standards for driving a minibus.
- For all overseas travel a reputable travel provider will be used to arrange travel with all insurance and checks in place, when for local overseas travel is used arrangements can be done local but again all insurances will be in place and checks undertaken before travel. A meeting after selection will be held with all parents and players for international trips to go through all policies and procedures.
- A full risk assessment will be in place to any overseas trips and travel. For new venues this should include a visit to the facility hotel and playing environment before embarkation
- When possible, Essex will provide reasonable advance notice before team travel. However at times it will be necessary to change team personnel and therefore notice period will be restricted Travel notice will also include designate team hotels for overnight stays as well as a contact person within Essex or the team. This individual will be the point of contact to confirm your intention to travel and to help with travel details.
- For all overnight stays where teams will have a mix of senior and minor players, before travel commences following will take place before and during the trip.
- Under 18 players will share rooms together,
- All parents of Under 18 players will be contacted before travel and write a letter / email of approval for the players to travel and for them to comply with all team 's policies and procedures
- The email from the parent / guardian will also agree that in the rare occasion where rooms may need a Under 18 to share with an older player they are aware.
- The club Welfare officer will also speak to the player before travel, during the trip a lead member of the coaching staff will check that all is ok with the players during the trip.
- Regardless of gender, a coach shall not share a hotel room or other sleeping arrangements with a minor or senior player or player of the opposite gender (unless the coach is the parent, guardian or sibling of the player).

- The coach or his/her designee will establish a curfew by when all players (within the senior squads this will be at the discretion of the Captain and Coach) must be in their hotel rooms or in a supervised location. Regular monitoring and curfew checks will be made of each room by at least two properly background screened adults. At no time will only one adult be present in a room with a minor player, regardless of gender.
- For team hotels and overnights stays all arrangements will be made prior to arrival around risk or pay per view tv and mini bars.
- Individual meetings between a coach and a minor player may not occur in a hotel sleeping rooms and must be held in a public setting or with additional adults present, with at least one of those adults being the same gender as the player. If the meeting involves a disciplinary procedure or imposition of sanctions then two adults should be present ??
- Parents / Guardians who wish to stay in the team hotel are permitted and encouraged to do so at their own expense
- The team will make every effort to accommodate reasonable parental request when a child is away from home without a parent. If any special arrangements are necessary for your child, please contact the team personnel who can make or assist with making those arrangements.
- As part of the planning for any trip all arrangements and plans will be made around the following areas;
 - Diet requirements, including any allergies
 - Medical cover, Pharmacy, Doctors, Medical centres,
 - Religious beliefs and requirements, Checking with parents about cultural or religious diets
 - No coach or chaperone shall at any time be under the influence of drugs or alcohol while performing their coaching and/ or chaperoning duties.
 - In all cases involving travel, parents have the right to transport their minor players, all legal requirements around minor travel must be met.
 - Prior to any travel, coaches will endeavour to make players and parents aware of all expectations and rules. Coaches will also support chaperones and/or participate in the monitoring of the players for adherence to curfew restrictions and other travel rules.

COVID Travel Policy

- Linked into all stages of this travel policy will also be the mitigation that all Government guidelines will be followed around COVID.
<https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers#safer-travel-easy-read-guide>

Next Review Date: November 2023