

## Job Description



**Role Title: East Region Facility Investment Manager**

**Reports to: ECB Facility Team, Head of Community Network Operations, Link to Suffolk Cricket, Cambridgeshire Cricket and Hertfordshire Cricket**

**Hours of work: 37.5hrs, Hybrid working, office space at Chelmsford County Ground. Open to conversations around Consultant, Job Share with the role too.**

**Remuneration: Competitive Salary**

### **Person Spec**

#### **Essential**

- Experience in facility development and planning and capital jobs.
- Public and charitable funding sources and bid writing.
- Strong project management experience
- Strong knowledge of Local Authority planning and process
- Strong knowledge of Sport England planning and policy system
- Good knowledge of sustainable development and return on investment.
- Good organisational skills and time management
- Experience of working on their own and as part of a team
- Strong & Effective communication skills
- Enhanced DBS Clearance, understanding of Safeguarding and EDI
- Flexible and proactive approach to working.
- Good administrative skills and IT Skills (Microsoft Outlook Word and Excel).
- Experience/examples of programme co-ordination/administration.

#### **Desirable**

- Experience in community/sports administration.
- Knowledge of sports (cricket) pathways
- Passion for Cricket.
- Experience in event/project co-ordination.
- Experience of Local Authority community development
- Experience of large financial / business planning for capital investment,
- Experience of Education and training of individual and groups,
- Knowledge of grounds maintenance

**Location: Chelmsford or Hybrid working**

**The East of England has the ambition to be the Number 1 Cricket Region, linked into a clear purpose to use the diverse formats of the game helping all communities in the region to**

**Celebrate, Inspire, Connect, Transform and Grow.** The region which is forecasted to be the fastest growing population in the UK with some of the largest house and infrastructure projects in England, planned for the region over the next 10 years. This aligned with the growth of the game of Cricket through more teams, especially at youth and women and girls is putting pressure on established facilities. The game has a vision to be the Most inclusive team sport, to achieve this goal, investment into facilities that create a welcoming environment will be vital.

**To be able to support the network with this fast-changing landscape Essex, Suffolk, Cambridgeshire, East Hertfordshire, and the ECB are looking to appoint a new Facility investment manager to support the implementation of our strategic facility plans, and ensure we have sufficient, appropriate sustainable welcoming environments, in order to sustain the growth and increasing interest in the game.**

**Main Duties:**

This exciting opportunity will help deliver the facility strategies across Essex, Suffolk, East Hertfordshire and South Cambridgeshire, within the recreational game, providing support to the network, partners and stakeholders.

To provide support and advice to the club network to plan and manage and finance projects that will create a welcoming environment.

Strongly recommend investment priorities for the ECB county grant fund in Essex, Suffolk, East Hertfordshire and Cambridgeshire, using the ECB investment management system to process applications and provide reports on impact and projects.

Working with key partners, including Local Authorities and the ECB recreational facilities planning manager to tackle inequalities in access and supply.

Support the ECB agreement with Sport England on planning issues including statutory consultations on playing pitch strategies.

Working collaboratively with ECB and the network to ensure joined up investment relating to the player pathway with a particular emphasis on the growth of the Women and Girl's Cricket.

Working in partnership with key stakeholders to help influence decision makers and planning authorities to leverage additional investment into the recreational game across Essex, Suffolk, East Hertfordshire and South Cambridgeshire

Work with key colleagues across development teams in Essex, Suffolk, East Hertfordshire and Cambridgeshire to join up strategic priorities and focus areas within the County Plans with suitable facility investment across the area

**Key Focus areas**

**EXICTE – Every individual to be excited by Cricket,**

**ENGAGE – To engage all partners, stakeholders to the opportunities around Cricket,**

**ENHANCE – To support the development and improvement of Cricket in the East Region**

- To support the network with the development of sustainable projects that also show a high return on investment into the game,
- To support the network with linking developments across the region and other sports to enhance community hub development,
- The delivery of PPS across the region linked into the large growth forecast,
- Ensuring investment is strategically prioritised into projects with clear growth outcomes and linked to the counties 10 year facility strategy outcomes, (EG County Grants)
- Working with the network to ensure maximisation of grant funding opportunities,
- To provide support, guidance and observation on plans developed by the network,

- To support the network to source partnership funding and to support LA with major development projects,
- To make sure all M&E is collected to show the impact of developments and funding on the Community and the game,

**Other areas of opportunity**

- Training and development of staff and the network
- Linking in with the GMA
- Promote EDI throughout the work of Essex Cricket linked to the Eagles Way

*This role profile is not exhaustive; it will be subject to periodic review and may be amended to meet the changing needs of the business. The post holder will be expected to participate in this process, and we would aim to reach agreement to the changes.*