



ESSEX
CRICKET IN THE
COMMUNITY

APPOINTMENT OF FEMALE PARTICIPATION OFFICER

FROM JANUARY 2026



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SUMMARY

About the club

Essex Cricket was founded in 1876 in Chelmsford. It has three arms: club, community and foundation. The Men's side plays in Division 1 and has had major successes and claimed multiple trophies. In 2024, the ECB announced a top-tier for Women's cricket which Essex joined and competed in the inaugural season in 2025.

At Essex, it's all about punching above our weight, making a big impact and pushing the boundaries.

What ECIC do

Essex Cricket in the Community (ECIC) run the recreational aspect of Essex Cricket spanning across Essex and East London. The five departments cover youth cricket, women and girls' cricket, ability cricket, safeguarding and network development. Each department works to ensure inclusive, accessible and fun cricket for all in our region.

From running junior competitions to training coaches to aiding club development, ECIC is a dynamic and influential initiative that embodies the spirit of the sport and extends its reach far beyond the cricket pitch.

As Essex Cricket in the Community looks to the future, its commitment to youth development, community engagement, inclusivity, and overall community wellbeing remains steadfast. The organisation is poised to continue building on its legacy, reaching new communities, and touching the lives of even more individuals who will forever carry the spirit of cricket in their hearts.

Overview of the role

This is a people-focused role where no two days are the same. You'll be working with schools, clubs, community groups, and volunteers to create welcoming environments where girls and women of all ages and abilities can enjoy the game of cricket.

From leading school sessions, to supporting clubs with new programmes, to championing volunteers — your work will make a real difference in ensuring cricket is a game for everyone.

This role is perfect for someone who loves working with people, believes in the power of sport to change lives, and wants to be part of an exciting movement in cricket.



PURPOSE, VISION, MISSION, STRATEGY & VALUES

Across both the Club and Community at Essex Cricket, we all share the same aims, mission objectives and values. Our strategic plan, named the Game Wide Plan, is our four year plan for sustainable growth and long-term successes across the East of England. You can view it [here](#).

Purpose

Use the diverse passion for cricket for the benefit of all individuals and communities in the region, through on-field success, off-field growth and home-grown inspiration.

Vision

Our purpose drives us towards our vision to "Be the Number **ONE** Cricket Region".

Mission

To provide individuals with the opportunity to 'Fly Like an Eagle'.



Strategy

ECB Strategic Objectives



Essex Strategic Objectives

Values

Stay Above The Line | Respect, Attitude, Effort.



ROLE RESPONSIBILITIES

Main Duties & Responsibilities

- Delivery of Secondary School Girls projects
- Delivery of Primary School Girls projects
- Delivery of Girls School Competitions
- MCC Foundation Girls Hubs administration
- Support delivery of All Stars and Dynamos Girls activity
- Supporting the Senior Manager of Female Participation
- Delivery on Early Eagles Programme
- Supporting Women's Programmes
- Delivery to external partners

General Responsibilities

- Work towards aims, objectives and targets of the Essex Cricket in the Community
- Monitor and evaluate all work programmes and produce reports when required
- Plan and deliver high quality sessions
- To work with a range of partners for the development and benefit of cricket within Essex and East London
- Remain flexible in the way and hours of work, utilising your skills to carry out any additional tasks
- Deliver indoor girls leagues/festivals and summer outdoor leagues/festivals
- Delivery of National Programmes Training
- Supporting large Essex Cricket in the Community events throughout the year
- Any other tasks as required by Essex Cricket in the Community

Other Areas of Responsibility

- Promote EDI throughout the work of Essex Cricket linked to the Eagles Way

Full Job Description

- To view the Job Description please click [here](#).



PERSONAL SPECIFICATION

Essential Skills and Experience

- Experience in coaching girls
- ECB Level 2/equivalent qualified cricket coach
- DBS Clearance, Safeguarding Level 2, First Aid
- Flexible and proactive approach to working
- Strong communication and interpersonal skills, with the ability to engage and motivate people from a wide range of backgrounds
- Good organisational skills, with the ability to manage projects, meet deadlines, and keep accurate records
- Passionate about creating opportunities for females to engage in cricket
- Full clean driving license

Desirable Skills and Experience

- Experience coaching women
- Experience in planning, delivering, or supporting community or sports programmes
- Good administrative skills and computer literate (Microsoft Office, Canva, CVENT)
- Sports development experience & ability to use marketing app

Key Attributes

- Passionate about community sport and cricket development.
- Inclusive, approachable, and culturally aware.
- Proactive and able to work independently as well as part of a team.
- Flexible in approach, including willingness to work evenings and weekends where required

NOTE:

This role profile is not exhaustive; it will be subject to periodic review and may be amended to meet the changing needs of the business. The postholder will be expected to participate in this process, and we would aim to reach agreement on the changes.



BOARD & LEADERSHIP

Our Board

Our board is chaired by **Rachel Lewis** and consists of 12 board members including 1 Executive director

Our Team

ECIC has a team of around 30 members who are led by our Senior Leadership Team:

- **Ben Wallis** – Director of Network Operations
- **Natalie Samaranayake** – Director of Community Cricket
- **Pat Ward** – Head of Community Engagement
- **Arfan Akram** – Head of Player Liaison & East London Strategic Lead

This team is joined by the Senior Management team and the Essex Cricket Chief Executive Officer.

Your Team

The role of Female Participation Officer sits within the Women and Girls team made up of:

- **Lauren Onojaife** – Senior Manager of Female Participation
- **Claire Hendry** – Southend Female Participation Officer
- **Nafisa Patel** – Dream Big Engagement Officer

All teams are supported by:

- **Kate Morphew** – County Safeguarding & EDI Officer
- **Phil Knappett** – County Safeguarding Officer
- **Caroline Fardell** – Business Support Officer
- **Matilda Bishop** – Brand Marketing Executive (Community and Women's Team)



OTHER INFORMATION

What this role can give you

Alongside working in a nationally recognised high-performing community team, this role has many benefits including:

- A welcoming, diverse and inclusive workplace with equality of opportunity for all
- Initial 20 days annual leave increasing to 25 days after 2 years plus bank holidays, recognised religious days and additional days for the Christmas break
- Employer pension contributions of 8% of base salary
- Opportunities for personal and professional development and growth
- Employee Wellbeing initiatives
- Free onsite car parking
- Club Branded Clothing
- Complimentary tickets for home matches



Commitment

This contract is a full time role. The successful applicant will be required to work 37.5 hours per week. This may include weekends and/or bank holidays if required.

Location

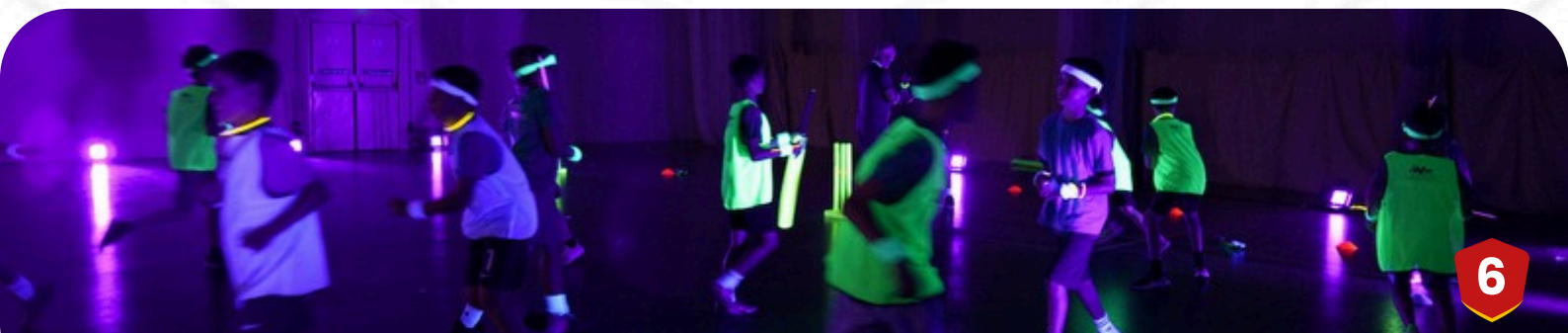
The role's 'normal place of work' will be Ambassador Cruise Line Ground, Chelmsford, with the option of Flexible Hybrid Home Working. You may also be required to travel around East London and Essex.

Remuneration

This position's remuneration will be competitive dependant on experience. Reasonable expenses will be covered.

Commencement

This position's likely start date will be Monday 5 January 2026



HOW TO APPLY

How to Apply

To apply for the Female Participation Officer role, please complete this [form](#).

- Please note the deadline is **17:00 on Friday 28 November 2025**.
- Interviews will be held during the week commencing **Monday 8 December 2025**.

For an informal conversation about the opportunity please contact Lauren at lauren@essexcricket.org.uk.

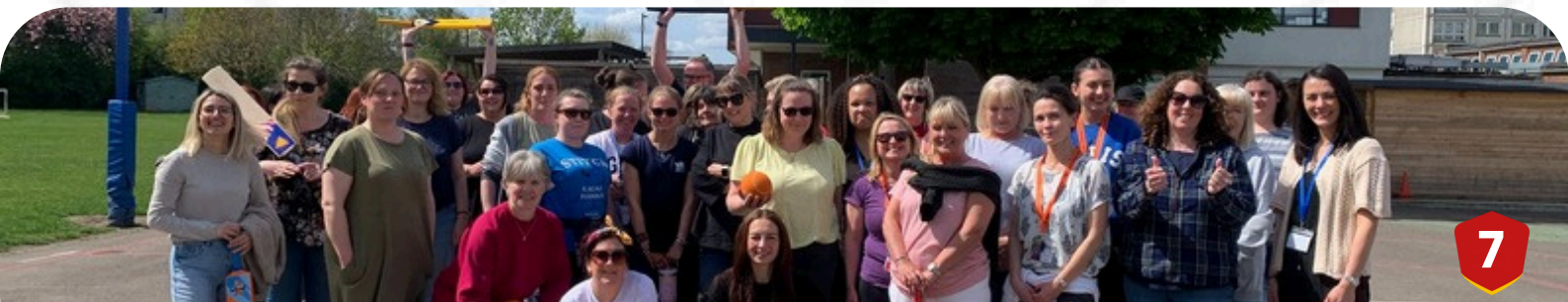


Safeguarding Statement

Essex Cricket is committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to a safer recruitment process, including the disclosure of criminal records and vetting checks. We ensure that we have a range of policies and procedures in place which promote safeguarding and safer working practice across our services.

Equality Statement

Essex Cricket will ensure that all existing and potential employees receive equal consideration and is committed to the elimination of unlawful or unfair discrimination on the grounds of age, gender, gender reassignment, marital or civil partner status, disability, race, colour, ethnic or national origin, religion/belief or sexual orientation.





CONTACT DETAILS



[01245 252420](tel:01245252420)



community@essexcricket.org.uk

SOCIAL CHANNELS



[@essexcricketcommunity](https://www.instagram.com/essexcricketcommunity)



[@essexCCB](https://twitter.com/essexCCB)



[@essexCCB](https://www.facebook.com/essexCCB)



[Essex Cricket in the Community](https://www.youtube.com/EssexCricketintheCommunity)

FOR MORE INFORMATION ABOUT ESSEX CRICKET



www.essexcricket.org.uk

